

# Example of: Employee Agreement



I understand that the Michigan Youth Tobacco Act prohibits the sale of tobacco products to persons under 18 years of age. I have reviewed the materials regarding the sale of tobacco products to minors and the store policy, and understand that failure to adhere to store policy could result in disciplinary action, including loss of my job, as well as the imposition of a fine, court costs and attorney fees.

I agree to the following rules and company policy about the sale of tobacco products:

- I will not sell tobacco or tobacco products (pipes, cigarette paper or similar items) to any person under the age of 18.
- If the person appears to be under 27, I will ask for identification. If there is any doubt about the person's age, or the legitimacy of their identification, I will not make the sale.
- I will not knowingly sell tobacco to any adult for use by individuals under the legal age. If I think this is happening I will not make the sale.
- I will not accept a note (or any other implied permission) from any person under the age of 18.

In turn management agrees to support my judgment in not making sales in any of the above cases.

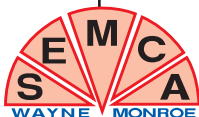
\_\_\_\_\_  
Employee's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Store manager's signature

\_\_\_\_\_  
Date

(This agreement will be maintained in our personnel file as part of your permanent employee record.)



Rick Snyder, Governor  
Olga Dazzo, Director  
MDCH is an Equal Opportunity Employer, Services and Programs Provider.